



CITY COUNCIL/CEMETERY DISTRICT - CC - REGULAR MEETING

WEDNESDAY, MARCH 8, 2023

Closed Session: 5:00 PM | Regular Session 6:00 PM

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595

Joseph Morabito - Mayor/ Chair | District 3
Bridgette Moore - Mayor Pro Tem/ Vice Chair | District 4
Ashlee DePhillippo - Council Member/ Trustee | District 5
Carlos Marquez- Council Member/ Trustee | District 1
Dustin Nigg - Council Member/ Trustee | District 2

Daniel York, City Manager/General Manager Thomas D. Jex, City Attorney/District Counsel

The City of Wildomar will be a Safe and Active Community with Responsible Growth and
Quality Infrastructure while keeping a Hometown Feel

NOTICE:

City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 5:00 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

CLOSED SESSION

RECOMMENDATION:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matters of pending litigation:

A. In re: National Prescription Opiate Litigation, Case. No. 1: 17-MD-2804 (N.D. Ohio)

2. The City Council will meet in closed session pursuant to the provisions of Government code section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

Council discussion and determination on whether an absence is excused.

FLAG SALUTE

PRESENTATIONS

DEPARTMENT REPORTS

General Plan Update Progress Report #9

Presented By: Matthew Bassi, Planning Department

RECOMMENDATION:

Receive and File.

Public Works/Engineering - Road Construction Updates

Presented By: Jason Farag, Public Works/ Engineering Department

RECOMMENDATION:

Receive and file the Road Construction Updates from the Public Works/Engineering Department

Public Works/Engineering - Bundy Canyon Rd. Construction Update

Presented By: Jason Farag, Public Works/ Engineering Department

RECOMMENDATION:

Receive and file the Bundy Canyon Rd. Construction Update from the Public Works/Engineering Department

PUBLIC COMMENTS

*This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.*

COUNCIL COMMUNICATIONS

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION:

Approve the reading by title only of all Ordinances on this agenda.

1.2 Minutes-November 9, 2022 - Regular Meeting

RECOMMENDATION:

Approve the minutes as presented.

1.3 Minutes-December 14, 2022-Regular Meeting

RECOMMENDATION:

Approve minutes as presented.

1.4 Warrant Register February 2023

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 02-02-2023 in the amount of \$118,634.74.
2. Warrant Register dated 02-09-2023 in the amount of \$75,630.35.
3. Warrant Register dated 02-16-2023 in the amount of \$621,285.81.
4. Warrant Register dated 02-23-2023 in the amount of \$1,112,406.15.
5. Wire Transfer Register dated 02-28-2023 in the amount of \$54,004.51.
6. Payroll Register dated 03-01-2023 in the amount of \$193,918.17.

1.5 January 2023 City Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for January 2023.

1.6 Housing Element Annual HCD Progress Report for 2022

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

Receive and File this Report and direct the Community Development Director to submit the report to the Department of Housing and Community Development (HCD).

1.7 Oak Springs Ranch Phase II - Public Improvement Agreement, Rough Grading Agreement, Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement

RECOMMENDATION:

Authorize the City Manager to execute Public Improvement Agreement, Rough Grading Agreement, Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement with OSR2, LLC.

1.8 First Amendment to the Professional Services Agreement with PlaceWorks, Inc. for the General Plan Update

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

1) Authorize the City Manager to execute the first amendment to the Professional Services Agreement between the City of Wildomar and PlaceWorks, Inc. for General Plan Update; and

2) Allocate an additional \$58,630 to Account #125-430-4320-52115 to support the revised scope of work tasks and assignments provided in Attachment A, Exhibits 1 and 2.

1.9 CIP 026-2 Bundy Canyon Rd. Improvement Project, Segment 2: Retain Interwest Consulting Group to perform Right of Way Acquisition Services.

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the City Manager to accept the Interwest Consulting Group proposal to provide right-of-way acquisition services for the Bundy Canyon Rd. Improvement Project, Segment 2 (CIP 026-2) in the amount of \$73,600.

2. PUBLIC HEARINGS

2.1 **Zoning Ordinance Amendment No. 2023-01 (Density Bonus)**

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

The Planning Commission recommends the City Council take the following actions:

- 1) Find and determine that approval of Zoning Ordinance Amendment No. 2023-01 meets the findings for a General Rule Exemption in accordance with Section 15061(B)(3) of CEQA; and
- 2) Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND AMENDING CHAPTER 17.290 OF WILDOMAR MUNICIPAL CODE RELATED TO DENSITY BONUSES AND OTHER INCENTIVES

2.2 **Zoning Ordinance Amendment No. 2023-02 (Group Homes)**

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

The Planning Commission recommends the City Council take the following actions:

- 1) Find and determine that approval of Zoning Ordinance Amendment No. 2023-02 meet the findings for a General Rule Exemption in accordance with Section 15061(B)(3) of CEQA; and
- 2) Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 17.320 (BOARDING HOUSES AND GROUP HOMES) TO TITLE 17 (ZONING) AND AMENDING SECTION 17.208.010 OF THE WILDOMAR MUNICIPAL CODE REGULATING BOARDING HOUSES AND GROUP HOMES, AND FINDING THIS ORDINANCE TO BE EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINES SECTION 15061(B)(3)

3. **GENERAL BUSINESS**

3.1 Wildomar Beautification Update - Freeway Enhancements and Community Identification

Presented By: Jason Farag , Community Services Department

RECOMMENDATION:

Receive and file the Wildomar Beautification Update on Interchange Improvements and provide direction to staff regarding the projects to budget and plan.

3.2 Second Budget Workshop for FY2024 & FY2025 Biennial Budget

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Receive comments from the public regarding the draft General Government budgets and narratives for the Fiscal Year 2023-24 and 2024-25 Biennial Budget.

3.3 Proposed Revisions to the Traffic Signal Mast Arm Street Name Sign Blade Design

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

1. Approve staff's recommendation to revise the Traffic Signal Street Name Sign Blade Standard Design, Option 1B for Standard Streets and Option 2A for Wildomar Trail; and

2. Direct staff to prepare and approve new City Standard Drawings for the new designs.

3.4 Fireworks Ordinance Amendment

Presented By: Thomas D Jex , City Attorney

RECOMMENDATION:

1. Find and determine that approval of Ordinance No. _____ is exempt from CEQA review pursuant to CEQA Guideline 15378 and;

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 9.24 OF WILDOMAR MUNICIPAL CODE [FIREWORKS] AND FIND THAT THE ORDINANCE IS EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378

3.5 Vitality Zone Community Event Partnership Memorandum of Understanding (MOU)

Presented By: Daniel Torres , Community Services Department

RECOMMENDATION:

1. Authorize the City Manager to sign the MOU with Vitality Zone dependent that the commercial business fulfills all requirements;
2. Waive fees associated to the application and processing of the Temporary Event Permit dependent that the commercial business fulfills all requirements.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Future Agenda Items

RECOMMENDATION:

Title- Councilmember-Anticipated Date

1. ~~Clinton Keith Road on/off Ramp Maintenance – Moore – Mar 2023~~
2. Amend Fencing Requirements - Benoit - May 2023
3. Amend Multi-Family Design Guidelines - Benoit - Apr 2023
4. Planning Commission Appointment Process/ Norms - Morabito - TBD
5. Website and Social Media Policy regarding advertising - Morabito - TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or, if it is the desire of the Board, the agenda can be reordered, added to, or have items tabled at this time.

4. CEMETERY CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

4.1 Warrant Register Cemetery February 2023

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 02-02-2023 in the amount of \$3,460.17.
2. Warrant Register dated 02-09-2023 in the amount of \$552.67.
3. Warrant Register dated 02-16-2023 in the amount of \$1,008.40.
4. Warrant Register dated 02-23-2023 in the amount of \$607.07.

4.2 January 2023 Cemetery Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the Treasurer's Report for January 2023.

5. CEMETERY PUBLIC HEARINGS

6. CEMETERY GENERAL BUSINESS

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

PARTICIPATION

The City of Wildomar encourages your participation in the meeting. The following options are available for the public to participate:

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.
2. You may participate in person.

PUBLIC COMMENT: During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room. When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Council may provide. City Council members are not allowed to respond to public comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas__minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

AFFIDAVIT OF POSTING

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.

Janet Morales, CMC
City Clerk
Dated: March 2, 2023